



MINUTES

Team Sydney Inc - Board Meeting 11 March, 2008 @ 7.30pm

Meeting Venue: 2nd Floor, 52 Oxford Street, Darlinghurst, NSW 2010

		Action
1.	Chair this meeting: Ian Wilby	
2.	Attendance:	
2.1	Present: Mel Comerford, Ian Wilby, Wayne Morgan, Jon Baldan, Geoffrey Radford	
2.2	Apologies: Mick Jansen,	
3	Correspondence	
3.1	Letter of received from City of Sydney offering \$1,500 instead of \$4,600 requested Due to the decrease in the amount applied for GR said that we will have to amend our expenditure of the grant offer. Most of the money as applied for was to help with Mardi Gras Sports Festival as well as Fair Day. Once the contract is received GR will submit disbursement of funds	
3.2	Letter and reply Kate Rowe re her outstanding problems with Team Sydney. This is being handled by IW . An initial meeting was held with GR, IW and Nick Mills Frontrunners who has been very helpful with advice. IW outlined some of KR's issues and will draft a response to her. IW asked JB to talk with KR about the issue of 'gender parity' as she seems to be under a misapprehension as to how this applies to Team Sydney.	
3.3	New membership Spokes, SUBS and Team Table Tennis. GR pointed out that Team Table Tennis had now amalgamated with Babes with Bats and GJ lee was the new Secretary. Further membership applications form Sydney Rangers, Sydney Stingers and Sydney Outfielders are in the process	
3.4	Letter from JB direct to Australian embassy in Copenhagen: re holding a reception for Australians attending Copenhagen games in 2009. GR had already discussed this with JB as the request did not have the authority of the Board and the request was signed as TS Director making it look as though it did. He pointed out that no person should make requests of this nature without prior consent and approval by the Board.	
4	Minutes of meetings 15 January 2008.	
4.1	Matters arising from 15 January 2008. There were several follow ups needed and are handled later in the meeting. WM advised that the Frontrunner's Little Black Dress Run had far exceeded expectation. Initially it was thought that a sum of \$6,000 - \$7,000 was raised but it now appears together with some matching donations and further contributions the figure is likely to reach \$10,000. A great achievement by Frontrunners to help their charity Camp Goodtime.	
4.2	Approval to post 15 January 2008 minutes to website with amendments.	Moved:JB Seconded: MC Agreed
5	Meetings with DR	GR/IW
	After several meeting with Dave Randall the only matter still outstanding is the	

	<p>minutes of the AGM 2007. DR has promised he will get them done as soon as possible.</p> <p>All outstanding questions regarding finances have been resolved. IW now confirmed that his website has been separated from Team Sydney and that his payment details have been forwarded to Webstrike.</p> <p>IW advised that there was a late 'Thank you' email received from DR.</p> <p>WM thanked GR for his work in getting to a satisfactory solution</p>	
6	FINANCE:	
6.1	<p>Internet banking is now set up with two signatories, MC and GR.</p> <p>This is going to be a much easier way in which TS can manage account payments. All cheque payments need two signatures and the same process applies to the new internet banking as each transaction has to be authorised by the two signatories independently. It was subsequently suggest that we set up another of the signatories so if one is away this procedure can continue to work</p>	GR
6.2	<p>Accounts have now been reconciled monthly since July 2007 at the auditor's suggestion. This will continue to happen. The balance held in bank as at 29 February, 2008 was \$9,196.08. and the reconciliation for February was presented to the Board. The audit account has not yet been received but should be in the vicinity of \$800-\$900. GR availed himself of some of the auditors time and this is the cost after GR's company's contribution. It was agreed that this amount could be paid.</p>	<p>Moved: JB Seconded: MC</p>
6.3	<p>As a result of the audit, the figures for the year 2006/2007 are much better than presented at the 2007 AGM. When the Annual Report is made for the current year we will have to re-present the 2007 financial report to the members together with the current year. GR circulated the new figures to the meeting.</p> <p>The auditor confirmed that we could now roll over to the current financial year and this was done today. MC now has the MYOB discs and will set up MYOB on her computer and liaise with GR.</p> <p>There are two outstanding cheques dating back to 2006 that have not been presented despite follow ups with the clubs concerned. The meeting agreed that these could be cancelled. GR to adjust MYOB accordingly before hand over to MC</p> <p>There was a further motion to accept the Profit & Loss Accounts and Balance Sheet as presented (with amendments as agreed).</p>	<p>GR</p> <p>Moved:IW Seconded: JB Agreed Moved: WM/Seco ded:JB Agreed</p>
6.4	<p>Fair Day. We had budgeted for \$2,200 for this event. There are still three refunds to clubs to be made and also a credit from Overthehill Travel.</p> <p>???</p> <p>The auditor suggested that some of the equipment costs should not be put against FD Because fo the reduced funding but as to Equipment costs for the future so Tug of War rope and megaphone do not show up in these figures.</p> <p>At the moment it looks as though the final costs for Fair Day will be around \$1,400, well below budget and thanks go to Mick Jansen, Jeffrey So and Wally Salinger for making the day such a success.</p> <p>The Team Sydney Tug of War Shield was won by Freezone Volleyball.</p>	
6.5	<p>Position of credit card payments for future. Do we need them? Is Direct Deposit (EFT) the way forward? This was held over until the next meeting.</p>	IW
7	<p>SSO.</p> <p>Wally Salinger is on leave overseas and had provided the SSO with our column</p>	GR

	<p>details while he was away as well as plenty of article material for the Sports Page. WM asked if there were any gaps and GR asked him to deal direct with the SSO (Scott Abrahams) until WS returns. IW is already in contact with them regarding an article on Amigos Ten Pin Bowling.</p>	
8	<p>Mardi Gras</p>	
8.1	<p>Mardi Gras Sports Festival -- entries to the guide were at a cost to NMG from those included in the guide. GR is still waiting on an account from NMG. The cost of entry into the Guide was \$50 per entry. The only club that has made payment is Bentstix. Account subsequently received from NMG for \$400. The outstanding clubs to be followed up are: Sydney Rams, Spokes, DanceDance, GLMA, Frontrunners and Volleyball , one entry for TUW from TS</p>	GR
8.2	<p>Refunds paid out: GR still awaiting bank account details for two clubs for Fair Day stall subsidy of \$50 .</p> <p>12 clubs have been paid and 3 are yet to be paid (Total will be Approx \$750 if 15 stalls).</p> <p>GR had included a payment to Spokes as they had a stall at Fair Day although not in the Village due to the nature of their stall. WM pointed out that they would have had income from the Bicycle storage and GR is to discuss this with them and report at next meeting.</p>	GR
8.3	<p>Report by Mick Jansen held over till SC meeting as he is away from Sydney tonight</p>	
8.4	<p>Suveys - SurveyMonkey. IW reported on the survey carried out by Melbourne 2008 after their event. There is a free survey available for 10 questions and larger surveys would cost TS approx \$20 per month if we joined.</p> <p>It was felt that at least two surveys could be done for Mardi Gras and Sports Day Out each year and we might consider a further general one. JB also mentioned that it would be possible to use the FGG facilities if we wished. Further discussion at next meeting.</p>	IW
8.5	<p>Fair Day 2009 - held over until next meeting but generally agreed that this needs to be set up now so that we have everything in place. WM also mentioned that SDO out needs also to be set up and GR will follow this up with WS on his return at the end of the month/</p>	
9	<p>City of Sydney Funding applications due April 21.</p> <p>GR has been in contact with the Council about our next funding application for \$5000+. We were advised not to aim too high with our request. A discussion followed as to what to include in our application.</p> <p>Sports Day Out Roll Up signs Website maintenance and possible reconstruction - about \$2,000 p.a. Sports & other equipment for Fair Day and SDO</p> <p>We are looking at a figure of around \$10,000</p> <p>Other suggestions include the purchase of a laptop and projector but it was felt that this was not a high priority at this stage.</p> <p>The Board was asked to think about what had been proposed and get back to GR <u>A.S.A.P. by email</u> with any other suggestions as there is a lot of work involved in the preparation of the grant application.</p>	

10	Affiliations Task Force -	
10.1	<p>GLISA Asia Pacific AGM during Melbourne Games.</p> <p>GR presented a paper which outlines meetings in Sydney with GLISA NA representative (Greg Larocque) and in Melbourne with GLISA Intl Co-Presidents (Catherine Meade and Wessel van Kampen).</p> <p>IW and GR attended the AGM of GLISA AP. Further details are in the paper presented. It was felt by both GR and IW that it was well worthwhile attending. A new GLISA AP Board has been elected and further details will follow with their minutes.</p>	Paper GR At meeting
10.2	World Masters Sydney 2009. A new newsletter has been received. WM talked about distribution of the details of the Masters Games in Alice Springs. He will get copies of this to be handed out at the next Sports Council meeting.	WM
10.3	Copenhagen Nothing new to report except that registrations will commence during April.	
10.4	WM It's in the Mail- newsletter service. This was discussed and agreed that it would be a major topic of discussion at the next board meeting.	WM
10.5	<p>WEBSITE.</p> <p>It was agreed that a newsletter 'sign-up' should be on the Splash Page.</p> <p>JB suggested changing all email addresses to be prefaced with TS as a mean of reducing SPAM. This needs to be thought through as there could be many people with current addresses on their mailing lists.</p> <p>Sponsors are to be listed on the Splash Page together with their logos.</p>	
11	<p>Other Business:</p> <p>GR mentioned that Nick Mills had on several occasions asked if he could observe at a TS Board Meeting and it was agreed that he be formally asked to attend if it fits in with his work commitments. This follows TS attending a Frontrunners meeting and NM felt it would be good to reciprocate. WS should also be invited to the next meeting</p>	
12	<p>Meeting close: 9.30pm . Next meeting: Thursday 10 April 19:30</p> <p>Topics for discussion:</p> <ol style="list-style-type: none"> 1. CoS funding application 2. Format and content of email newsletter 3. Initial planning for SDO 	